

## CONSTRUCTION MODIFICATION REQUEST FORM

NAME OF HOMEOWNERS: \_\_\_\_\_

LOT NUMBER: \_\_\_\_\_

PHYSICAL ADDRESS (No Post Office Boxes, please):

\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NUMBERS: \_\_\_\_\_ (H) \_\_\_\_\_ (W)

PROPOSED CONSTRUCTION START: \_\_\_\_\_

PROPOSED CONSTRUCTION FINISH: \_\_\_\_\_

CONTRACTOR'S NAME: \_\_\_\_\_

MODIFICATION DESCRIPTION: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**SKETCH OF PROPOSED CONSTRUCTION MODIFICATIONS**  
(Provide accurate dimensions and attach additional pages as necessary)

**HOMEOWNER'S ACKNOWLEDGMENT: *I/we understand that:***

Proposed modification(s) must fully comply with the City of Fairview Zoning and Building Codes; also applicable State and National Codes. The (ARB) Architectural Review Board has no authority to waive any County, State, or National Code. I am/we are responsible for obtaining all necessary permits prior to construction.

Construction modification work *may not* commence until I/we have received written approval from the ARB that may take up to twenty-five (25) days from the day the application was received by the HOA. My/our non-compliance with this provision may require me/us to return our property to its former condition at my/our own expense, including all legal fees acquired by the HOA to enforce this action.

Approval of my/our application is contingent upon all work being completed in a professional and workmanlike manner, meeting industry standards for the modification/construction intended, and in full compliance with the ARB-approved construction modification request. Executed construction modification(s) that are not in compliance with the ARB-approved request will be removed or repaired at my/our own risk and expense, including any legal fees acquired by the HOA to enforce this action.

The technical liability for the executed modification(s) rests solely with me/us and/or my/our own technical representative(s).

I/we hereby acknowledge that I/we will be solely liable for any and all claims including, without limitation, claim for property damage or personal injury that will result from the requested construction modification(s). I/we hereby indemnify The Windstorm Park Homeowners Association, Inc., the Board, and the ARB, from and against any and all such claims. Moreover, I/we accept all responsibility for care, maintenance, repair, and upkeep of said construction modification(s).

\_\_\_\_\_  
Signature of Owner & Date

\_\_\_\_\_  
Signature of Owner & Date

\_\_\_\_\_  
Signature of HOA Representative

\_\_\_\_\_  
Date Received by HOA

**ARCHITECTURAL REVIEW BOARD  
DECISION FORM**

**Property Owner(s):** \_\_\_\_\_

**Modification Review:** [1] [2] [3] [Appeal]      **Date:** \_\_\_\_\_

**Violation Review:**      [1] [2] [3] [Appeal]      **Date:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Element(s) Reviewed:**  
\_\_\_\_\_  
\_\_\_\_\_

**Modification Review**

[ ] **Approved as submitted by homeowner**      [ ] **Denied**

[ ] **Approved as submitted by homeowner subject to the following conditions:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Violation Review**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

---

Member ARB/Date

---

Member, ARB/Date

---

Member, ARB/Date

---

Member, ARB/Date